

STATE OF WISCONSIN, CIRCUIT COURT, \_\_\_\_\_ COUNTY

STATE OF WISCONSIN  
-VS-**Request and Order to  
Correct Clerical Error  
in Judgment of  
Conviction**\_\_\_\_\_, Defendant  
Name\_\_\_\_\_  
Date of Birth

Case No. \_\_\_\_\_

I state as follows:

1. I am the ☐ Clerk of Court ☐ Deputy Clerk of Court for this county.
2. A Judgment of Conviction was filed in this case on (date) \_\_\_\_\_.
3. The following clerical error(s) was made in the Judgment of Conviction:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Correction:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. I request that the court order the Judgment of Conviction be corrected.

\_\_\_\_\_  
Signature of Clerk of Court/Deputy Clerk of Court\_\_\_\_\_  
Date**THE COURT ORDERS:**

- ☐ 1. The clerk correct the Judgment of Conviction as requested, and send a copy of this Request and Order and the corrected judgment to the parties.
- ☐ 2. The clerk shall send a copy of this Request and Order to the parties in this action.
- If no objection is raised within ten (10) days from the date of this Order, the clerk shall correct the Judgment of Conviction in accordance with this request and send a copy of the corrected judgment to the parties.
  - If an objection is raised within ten (10) days, the clerk shall have the matter scheduled for a hearing.

**BY THE COURT:**\_\_\_\_\_  
Circuit Court Judge\_\_\_\_\_  
Name Printed or Typed\_\_\_\_\_  
Date

Distribution:

1. Court – Original
2. Parties